

August, 2017

Dear Parents/Guardians,

I am so excited to be working with you and your child this year! I know the beginning of a new school year is exciting, but I also know it can be a bit overwhelming when trying to remember each and every little thing! Below is an explanation of various procedural matters you may find helpful. I will explain the curriculum, classroom expectations and routine procedures in greater detail at Open House on **Thursday, September 14, 2017**. Save the date!

There will be a, "Meet and Greet" on Thursday, August 31st 1-2 p.m. The Meet and Greet is an opportunity for students and parents to meet the teacher, other classmates and see the classroom prior to the first day of school. No registration necessary.

Food Allergies

Please let me know as soon as possible if your child has an allergy. Our school nurse will notify me of all health concerns, however I like to hear from you as well in order to be certain that all precautions are in place for the first day of school.

Snack

Please remember to pack a daily snack for your child. We have a late lunch (1:00 p.m.) and the children are hungry by late morning. Popular snacks have been yogurt, fruit, cheese, crackers, granola bars, sandwiches, and popcorn. (No candy, please.) Feel free to pack a water or juice as well. Snacks have a tendency to be eaten at lunch if they're packed in the same bag, so please pack snacks separate from lunches. Also, be sure to include utensils if they are needed.

Arrival

Upon arrival, the children should report directly to our classroom. 1R (what our class will be referred to often) is located in Room 151. Please keep in mind that student drop off should be no earlier than 8:45 am. The official school day is from 9:00 AM to 3:35 PM. All first-grade students will remain in the hallway under the supervision of first grade team members until the bell rings. Once the bell rings the teacher will open the door and welcome the students into the room.

Dismissal Procedure

Dismissal time can be a very stressful time for your child if they do not know where they are going. **Providing the information on the form on the bottom of this letter will eliminate unneeded stress for them.**

Children frequently ride the bus home from school, but occasionally they are given a ride home or walk to a friend's house. Each child will take the bus home **unless I have written information specifying otherwise**. If your child is not going to take the bus home, I must have a **note** specifying the date, with whom they are going home, and where they will meet this person (*carline or **student pick-up). Your note will ensure a smooth ending to your child's day. Also, please remember, arrangements need to be made before your child leaves home. Do NOT rely on an email being read during the school day. (If a mid-day dismissal change is needed, please call the front office at 610-645-1440)

*Carline: The carline dismissal is an organized system in which you are able to stay in your car and your child walks out to your car when his/her name is called upon your arrival.

**Student Pick-Up: The student pick-up procedure is one in which you must walk to the auditorium entrance (by the front door of the school) to meet your child at dismissal time.

Students may not ride a different bus other than the one they were assigned home unless it is for child care purposes only.

Supplies

A supply list is provided on my Blackboard page and in this letter. **Please label each item with your child's name so it can find its way back to them if it gets misplaced.**

**If the supplies are difficult to find or you are unable to buy them at this time, please contact me. I will be happy to obtain them for your child. Your request will be kept confidential.

Special Area Schedules:

Gladwyne days work on a Letter Day Schedule:

Tuesday, September 6th is Day A,

Wednesday, September 7th-Day B

Thursday, September 8th-Day C

Friday, September 9th-Day D

Monday, September 12th -Day E

Tuesday, September 13th-Day A

(A list of the days can be found on the school's website.)

Once I receive the Special Area Schedule I will provide it to you.

If you have any questions or concerns that need to be addressed before Open House, feel free to contact me. I look forward to meeting you and your child and am excited for a wonderful year together.

Homework

Daily homework assignments will begin in October. Detailed information will be distributed at a later date.

Communication

I am looking forward to working with you to make this a great year for your child. If you have any questions, concerns, or information that may affect your child in school:

-send an email (rothenr@lmsd.org)

-send a note

-call and leave a message on my voice mail at the school number:

610-645-1440

Fondly,

Riva Rothenberger

Located below:

Supplies List

Dismissal Form

School Supplies for First Grade

School Supplies

Backpack

1 folder with bottom pockets for papers and notes
(communication folder)

A snack (daily) and water bottle

Pencil holder/box or zippered pouch*

10 sharpened pencils with good erasers*

6 eraser tops or 2 large pink eraser*

box of 24 crayons*

6 glue sticks*

child's scissors*

Box of markers (8 classic colors/broad tip)*

1 (2 in.) three ring binder-labeled

1 pack of dry erase markers*

colored pencils (optional)

handheld pencil sharpener (optional)

small bottle of hand sanitizer for your child's desk (optional)

clipboard (optional)



**In the pencil holder/box or zippered pouch place the following items from the above list:*

3 pencils with erasers tops

1 box of crayons

1 box of markers

1 pair of children's scissors

1 glue stick

1-2 dry erase markers

Place the remaining desk supplies and put them in a large labeled Ziploc bag. I keep these in a box for your child go get what they need throughout the year out of the Ziploc bag. **LABEL THE ZIPLOC BAG WITH YOUR CHILD'S NAME.**

Please provide the following classroom supplies:

Girls: 1 container of disinfecting wipes and 1 box of tissues

Boys: 1 container of hand sanitizer and 1 box of tissues

Suggestion:

Some parents choose to write their child's initials or use address labels on each crayon, marker & pencil to ensure they find their way back to the correct desk. It sounds tedious, but it helps keep supplies from getting lost and prevents confusion throughout the day.

Please complete this dismissal form
and return it to Mrs. Rothenberger on the **first day of
school.**

Child's name _____ PM Bus # _____



In order to ensure a smooth ending to your child's day, I need to be aware of their dismissal routine. **Please specify how your child will be going home each day of the week (bus, carline, student pick-up, or MELC).** If your child is going to be picked up at school, please specify who will be picking them up. Remember, if your child's routine changes, I will need a note or email explaining the new dismissal plan. Thank you very much for your help!

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____