



# Lower Merion School District

301 E Montgomery Ave Ardmore, PA 19003  
Phone: 610-658-3996 ♦ Fax: 610-645-6512 ♦ www.lmsd.org  
Office of Central Registration

## Custodial Parent Information

This form helps the District understand and maintain accurate records of a student’s custodial living arrangements when parents or guardians are separated or divorced, in order to appropriately support students and families. Please complete all applicable sections and include any supporting documentation.

Student Name(s): \_\_\_\_\_

School(s): \_\_\_\_\_

### CUSTODIAL PARENT 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone#: \_\_\_\_\_

### CUSTODIAL PARENT 2

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone#: \_\_\_\_\_

With whom does the child(ren) physically reside for at least one-half of the time during the school term? (print name)

\_\_\_\_\_

Is there a court order or consent agreement regarding custody? \_\_\_\_\_ Yes\* \_\_\_\_\_ No  
**Submission Instructions\*:**

**Newly enrolling students:** Please submit this completed form and the related court order or consent agreement on the **Document Upload** section of the student’s registration application.

**Current students:** Please email this completed form and the related court order or consent agreement to Central Registration at [registration@lmsd.org](mailto:registration@lmsd.org).

**VERIFICATION STATEMENT**

“A child of separated or divorced parents, one of whom lives outside of the District, may attend District schools without payment of tuition if the child lives within the District at least one-half of the time during the school term. Otherwise, such children shall only be permitted to attend District schools to the extent required by law” (Administrative Regulation No. 202, Non-Resident Pupils).

I understand that should my child(ren) reside outside of Lower Merion School District for more than 50% of the year (January – December) with the other parent, my child(ren) will no longer be eligible to attend the District’s public schools.

It is understood that should a change in physical custody resulting in a residence out of the District not be disclosed, the District reserves the right to pursue nonresident tuition, attorney’s fees and other costs associated with any legal proceedings which may result.

The Lower Merion School District will allow divorced/separated parents equal access to their child(ren) unless a court order or consent agreement regarding custody is provided to the school which restricts this. If such a document is provided, the school will follow the terms of the decree specifically.

Custodial Parent1 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Custodial Parent2 Signature: \_\_\_\_\_ Date: \_\_\_\_\_