

Parent-Teacher Conference Online Instructions:

- Link to School Conference Online Scheduler at:
www.lmsd.org/conferences
- Link to the Harriton High School Conference
- Click the box to the left of each teacher with whom you would like to schedule a conference then click “Submit”
- Follow the prompts to register for conferences. You will need to provide a valid e-mail address.
- Once you complete the registration process, you will see in red that an email has been sent to you. In the email, there will be a link that says “Click here to select conference time” which will take you to the page where you can select your conference times
- Select an available time for each teacher by clicking in the box next to the open time slot and click “Confirm Selection”
- You will receive an email confirming the conference time you scheduled with each of the teachers.
- If you need to schedule conferences for another child, follow the instructions above.