Parent-Teacher Conference Online Instructions:

• Link to School Conference Online Scheduler at:
  www.lmsd.org/conferences

• Link to the Harriton High School Conference

• Click the box to the left of each teacher with whom you would like to schedule a conference then click “Submit”

• Follow the prompts to register for conferences. You will need to provide a valid e-mail address.

• Once you complete the registration process, you will see in red that an email has been sent to you. In the email, there will be a link that says “Click here to select conference time” which will take you to the page where you can select your conference times

• Select an available time for each teacher by clicking in the box next to the open time slot and click “Confirm Selection”

• You will receive an email confirming the conference time you scheduled with each of the teachers.

• If you need to schedule conferences for another child, follow the instructions above.