



Lower Merion School District

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Office of Student Services and Special Education

March 7, 2018

Dear Parents, Guardians and Community Members,

The District is currently engaged in a state-required comprehensive planning process. The first step in the process is the development of a Special Education Plan that must be submitted to the Pennsylvania Department of Education (PDE) by May 1, 2018. The development of the Special Education Plan is required for all Pennsylvania school districts every three years.

The Special Education Plan is a comprehensive compliance document that contains narratives and descriptions of the District's special education supports and services. The District assembled a Special Education Plan Subcommittee made up of parents, teachers, and administrators to draft the content of the Plan. Though the Special Education Plan, as framed by PDE, is mainly a compliance document, the District and the Subcommittee approached the drafting of the Plan as an opportunity to think critically about the special education supports and services available in the District.

On Tuesday, March 6, 2018, the Lower Merion School Board of Directors was updated on the progress of the Subcommittee and the drafting of the Plan. On April 9, 2018, following a 28-day public comment period, a formal presentation of the proposed Special Education Plan will be made to the Board at the Education Committee and Supplementary Regular Business Meeting. District Administration will request formal Board approval of the Plan for submission to the State at the Regular Business Board Meeting on April 16, 2018.

The proposed Plan is now posted to the District's website for the 28-day public comment period, and can be [found here](#). Our administrative team and Plan subcommittee values input from all stakeholders and as such we welcome your comments and suggestions, which may be submitted directly through a feedback form on the website, which can be accessed directly [here](#). Paper copies of the proposed Plan and Public Comment Response Forms are available at each District school and at the District's Administrative Offices for review during regular school hours. Additionally, an opportunity for in-person feedback is being offered on March 22, 2018 from 7:00 – 8:30pm at the District Administrative Office in Board Room B.

We are extremely grateful for the dedication of the Subcommittee members in undertaking the work necessary to complete the proposed Plan, and look forward to receiving your comments and suggestions.

Sincerely,

Kimberly Fraser
Director of Student Services and Special Education