



LMSD HEALTH AND SAFETY PLAN

Developed in accordance with the template provided by the Pennsylvania Department of Education as well as guidance from the Pennsylvania Department of Health and other sources

September 21, 2020



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Lower Merion School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? SELECT ONE BOX BELOW

Lower Merion School District will implement this Health and Safety Plan in ALL phases of opening when students and staff are physically present. The degree to which some aspects such as social distancing can be implemented is dependent upon the number of students physically present within a school at a given time rather than the specific phase. Lower Merion School District will begin the 2020-21 School Year with remote learning. In-person instruction may be provided within District schools for a small number of students with highly specialized needs. The District has developed plans for various types of opening to allow for flexibility and smooth transitions as health circumstances warrant.

Effective September 29, 2020, the District will begin a phased reopening plan beginning with Kindergarten students based on their AM/PM assigned schedule. Beginning on October 5, this phased return will expand to include grades 1-3, 4-5 (beginning October 12), and 6-12 (beginning October 19). The Superintendent or his designee is authorized to take any other actions the Superintendent deems appropriate, without further Board approval, to ensure the safety of students and staff to the extent authorized by law and irrespective of any policies that may be to the contrary, including minor revisions to the Plan (including the specified dates of return) which shall then be approved by the Board at a subsequent meeting. Any decisions regarding the days and times for scheduling of hybrid instruction are delegated to the Superintendent.

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning)

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): 9/8/2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Terry Quinlan	Lead Supervisor of School Health and Student Safety	Both
Adil Nure	Lead Supervisor of Clinical Services and Gifted Education	Both
Megan Shafer	Assistant to the Superintendent for District Administration	Both
Kimberly Fraser	Director of Student Services and Special Education	Both
Dennis Witt	Supervisor of Safety, Security and Custodians	Both
Sean Hughes	Principal, Lower Merion High School	Both
Dan Martino	Principal, Cynwyd Elementary School	Both
Kristi Fruit	Assistant Principal, Welsh Valley MS	Both

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The Lower Merion School District (“LMSD” or “District”) had robust cleaning and sanitization procedures in place prior to the COVID-19 pandemic. These procedures are implemented throughout the District and will continue to be implemented with the addition of enhanced COVID-19 cleaning protocols. The Supervisor of Safety, Security and Custodians; the Lead Supervisor of School Health and Student Safety; and the Supervisor of Transportation collaborate regularly to ensure that cleaning protocols address the variety of potential threats posed by communicable illness, including COVID-19. The efficacy and safety of products are jointly reviewed and are EPA approved. The District routinely uses 3M#5 solution for cleaning; however, other products are utilized as needed including vital oxide via electrostatic sprayers and Byoglobe. When there is a report of a communicable illness, a plan of action is put into place and the appropriate cleaning is implemented.

When the pandemic started, the District aggressively pursued scarce cleaning supplies including 3M #5 solution, hand sanitizer, soap, vital oxide, dispensers as well as equipment needed to ensure that widespread cleaning could be completed in a short period of time. The District has been successful in procuring a sufficient amount of supplies needed for the school year assuming appropriate use. Similarly, the Facilities Department has well-defined procedures for maintenance of filters in our HVAC systems with a focus on both preventative and routine maintenance. In response to the pandemic, the District will increase the levels of ventilation and

filtration in its existing HVAC equipment subject to capacity limits on the existing systems, including the installation of MERV 13 filters. It will be challenging to maximize the optimal levels of ventilation with full return of students and will be more feasible with a decreased number of students. The District is exploring the purchase of bipolar ionization technology to enhance air-quality in the schools. The District purchased self-contained high efficiency particulate air (HEPA) filtration systems to create a negative pressure environment for the nursing offices in all ten schools and other areas at high-risk of COVID-19 exposures. Testing of air-quality is conducted routinely and also upon need. Remediation of any air-quality issue is completed as quickly as possible. The District does not rely on the opening of windows to ensure air quality and exchange. Instead, the District accomplishes this through the HVAC system and it does not recommend the routine opening of windows for air exchange as it allows for intake of unfiltered air exposing staff and students with asthma and allergies to allergens and other particulates that would not otherwise be present and interferes with temperature and humidity control.

To supplement the regular custodial staff, the Board has approved an additional 16.5 Disinfectant Technicians specifically for the purpose of cleaning high touch surfaces frequently throughout the day in every school. After-school and overnight custodial staff will provide daily thorough cleanings of school buildings. In confirmed or probable cases as identified by the Lead Supervisor of School Health and Student Safety under the direction of the Pennsylvania Department of Health (PA-DOH), the custodial staff will provide additional targeted sanitization. The area will be closed, ventilated and cleaned when safe to do so. Custodial staff will be provided with PPE for use when cleaning areas with confirmed cases as needed. Custodial staff are provided with ongoing staff development through the District and this is completed in conjunction with our Health Services Department. The Health Services Department will participate in the training of custodians around COVID-19 throughout the school year. Trainings will be measured by completion of Safe Schools Modules and verbalization of understanding to the Supervisor of Safety, Security and Custodians and/or the Lead Supervisor of School Health and Student Safety.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings:</i></p> <p>Enhanced cleaning and sanitizing protocols. 16.5 additional Disinfection Technicians will supplement our regular custodial staff to clean high touch surfaces in schools throughout the day.</p> <p>Custodial staff will provide thorough cleanings of buildings during hours when schools are not in session.</p> <p>Electrostatic sprayers, Byoglobe and vital oxide are used in addition to use of 3M #5 solution.</p> <p>Each staff member is provided with a bottle of 3M #5 and a microfiber cloth to wipe down surfaces, manipulatives, classroom materials, etc. in classrooms.</p> <p>Specific areas will be provided additional and targeted cleaning (ex. Nursing office, special education classrooms).</p> <p>The District will increase the levels of ventilation and filtration in its existing HVAC equipment subject to capacity limits (includes installation of MERV 13 filters).</p> <p>The District purchased self-contained high efficiency particulate air (HEPA) filtration systems to create a negative pressure environment for the nursing offices in all ten schools and other areas at high-risk of COVID-19 exposure.</p>	<p>Same as Yellow phase</p>	<p>Dennis Witt: Supervisor Safety, Security and Custodians</p>	<p>Supplemental Disinfection Technicians to support custodial staff.</p> <p>Purchase of large volume of cleaning supplies to include electrostatic sprayers, vital oxide, 3M #5, microfiber cloths.</p> <p>Purchase of 15 negative pressure filtration/air exchange units for nursing offices and other high-risk areas.</p> <p>Support from Montgomery County Office of Public Health to guide custodial staff in event of outbreaks.</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>When positive cases of COVID-19 are identified by the Lead Supervisor of School Health and Student Safety under the direction of the DOH, schools will be sanitized before the return of students and staff.</p> <p>Buses will be sanitized at least twice daily.</p> <p>Drivers will be provided with 3M #5 solution and microfiber cloth which can be used as needed electrostatic sprayers or Byoglobe with vital oxide solution will be used as need arises (increase in cases, reports of positive COVID-19 tests, etc.)</p> <p>Unnecessary and/or porous furniture will be removed to facilitate cleaning.</p> <p>When a positive COVID-19 case is identified by the Lead Supervisor of School Health and Student Safety under the direction of the PA-DOH and/or MCOPH, the custodial staff will clean the area as soon as safely possible. Custodial staff will be provided with PPE when necessary to clean COVID-19 positive areas. These areas will be ventilated to the outside first when possible to reduce contamination.</p>				
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Students will not be present when disinfectants are being used and students will not participate in disinfecting activities.</p>	<p>Same as Yellow phase</p>	<p>Dennis Witt: Supervisor Safety, Security and Custodians</p>	<p>No additional materials, resources, and or supports needed at this time.</p>	<p>N</p>

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The Lower Merion School District (“LMSD” or “District”) will implement social distancing in ALL phases of opening. The degree to which social distancing can be implemented is dependent upon the number of students physically present within a school at a given time rather than the specific phase. When 50% or less of students are physically present at school, a minimum of 6 feet can be provided in the school setting. When there is full attendance, 6 feet of distance cannot be maintained in many areas of the school setting. The District will review guidance on school reopening provided by the PA Department of Health (PA-DOH), the PA Department of Education (PDE), the Montgomery County Office of Public Health (MCOPH) and The Children’s Hospital of Philadelphia Policy Lab. Modifications may be made when new or revised guidance is provided in the future.

Classroom spaces will be organized to facilitate the maximum amount of space between students and between students and staff. In all cases this means removal of unnecessary furniture. Collaborative type furniture such as kidney shaped tables will be replaced by individual desks when possible. Outdoor space will be utilized weather permitting. The District must also take into consideration the needs of students with asthma and allergies and the challenges that outdoor learning may pose for these students. The District may use outdoor tents at designated schools where physical space allows to maximize outdoor space. The MCOPH Guidelines recommends assigned seating for students in classes and during meals. While this may be possible when 50% or less of students are physically present, this will not be possible when there is full attendance. At the elementary level, classes will be arranged to keep groups of students as static as possible. This arrangement of classes may also be possible to a moderate extent at the middle school level but presents many challenges at the high school level. The extent to which transitions can be limited at the high school level must be balanced with the reality that it will reduce instructional opportunities.

Building Administrators are working with their level-colleagues to develop plans to stagger arrivals and dismissals. Parents/guardians will be encouraged to drive their children to school or allow them to walk when walking may be done safely. The District plans will utilize additional van and car transport for students already using these services so that social distance can be maximized.

Procedures will be developed to limit groups of students and staff from congregating at the start and end of the school day, during class changes, and during drills (lock-down, fire drills etc.) through each building level Health and Safety Team. The Building Administrators are working with members of the Facilities Department to explore large group spaces such as auditoriums and gyms to determine what modifications will be needed to accommodate students for meals and /or classes.

Students and staff will participate in education about disease prevention including the prevention of COVID-19. Elementary age students will participate in guided handwashing before meals and snacks and at other times as deemed necessary by teachers and nurses. Hand-washing, rather than hand-sanitizers, will be prioritized at the elementary level; however, there will be additional hand-sanitizing stations placed in strategic, supervised places around the elementary schools to supplement the ones already in place. At the secondary level, students will be frequently reminded to wash their hands and additional hand-sanitizer stations will

supplement the ones already in place. Due to supply chain issues, the District was unable to obtain portable hand-washing stations that could be delivered before the end of the fall semester; however, stations have been ordered and will be placed when available. In all phases of opening, the District will allow access to schools only to students and staff assigned to the specific schools and to District administrators as deemed necessary. Visitors including parents/guardians and third-party vendors will not be permitted access to schools at this time. The District will not permit outside groups (community groups) to use District facilities while this Health and Safety Plan is in effect. Meetings will take place virtually to reduce the spread of communicable disease and allow for efficient contact tracing when needed. Exceptions will be made for visitors as required by law, for repair personnel, emergency personnel or others as deemed necessary by the Superintendent or designee. Communication of these measures to the school community will take place prior to the start of the school year to facilitate understanding and cooperation. Training will be provided to staff through web-based programs including Safe Schools and by internal virtual and in-person professional development. Students will receive training on social distancing, hygiene, and other health and safety topics throughout the school year. This information will also be provided to community members. District administrators will review and approve training materials and programs.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Removing unnecessary items from the room, repositioning desks to maintain maximum social distance, utilizing additional areas such as auditorium and cafeteria for classroom space, and using outdoors space and tents for class instruction.</p> <p>The degree to which social distancing can be implemented is dependent upon the number of students physically present within a school at a given time rather than the specific phase. When 50% or less of students are physically present at school, a minimum of 6 feet can be provided in the school setting. When there is full attendance, 6 feet of distance cannot be maintained in many areas of the school setting. This hybrid model will allow for the recommended 6 feet of distance between students.</p> <p>Assigned seating to the extent possible for classes and meals.</p>	<p>Same as Yellow phase</p>	<p>Jim Lill, Director of Operations</p>	<p>Additional furniture, partitions, and tent purchase or rentals. Outdoor space will be utilized weather permitting.</p> <p>Seating in auditoriums and other areas will be adapted for meals with purchase of tray tables etc.</p>	<p>Y</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>In all opening scenarios, 6 feet of distance during meals will be implemented so students may remove masks during lunch or snacks. The removal of masks during meals and snacks should be for as brief a time as possible to eat. Masks should be worn immediately after eating. We will use a variety of spaces (auditorium, large classrooms, tents, outdoors, etc.) to allow students to remove face masks at these times.</p> <p>Assigned seating for students to the extent possible.</p>	<p>Same as Yellow phase</p>	<p>Jim Lill, Director of Operations and Building Principals</p>	<p>Additional staff to monitor students who are eating in places other than cafeteria. Purchase of tray tables, waste containers, and custodial resources.</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>At the elementary schools, there will be guided mandatory hand washing/hand sanitizing upon arrival to school, before meals and snacks, and additionally throughout the day as time permits. All schools will have additional hand sanitizer stations and/or portable hand washing stations. Portable hand washing stations are not yet available from suppliers. At the secondary level, hand washing will be encouraged and ample hand sanitizer stations will be available.</p> <p>Staff will complete a COVID education program and they will be instructed to engage in regular hand washing and hand sanitizer use.</p> <p>There will be signage posted throughout all schools reminding students and staff of the importance of good hygiene and how to prevent the spread of COVID.</p>	<p>Same as Yellow phase</p>	<p>Terry Quinlan, Lead Supervisor of School Health and Student Safety</p>	<p>Additional hand sanitizer and hand sanitizer stations, portable hand washing stations, soap, paper towels, paper/lamination for signage.</p>	<p>Y</p>
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Signage that is age and developmentally appropriate will be posted in all school buildings. School buses will also have signage about masks and hygiene. Signage will be posted in all prominent areas throughout the schools and on buses. Materials will be printed in staff rooms and other locations visible to staff members.</p>	<p>Same as Yellow phase</p>	<p>Terry Quinlan, Lead Supervisor of School Health and Student Safety</p>	<p>Materials for signage.</p>	<p>N</p>
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Access to all buildings will be limited to staff and students assigned to that building and to district-based administrators as deemed necessary. Access by visitors and volunteers, including parents/guardians, will be restricted. The District will not permit outside groups (community groups) to use buildings while this plan is in effect. Exceptions for necessary delivery and repairs, and others as deemed necessary by the</p>	<p>Same as Yellow phase</p>	<p>Megan Shafer, Assistant to the Superintendent for District Administration</p>	<p>IT resources for virtual communications/meetings, signage noting restrictions to visitors, communication to all stakeholders.</p>	<p>N</p>

	Superintendent or designee.				
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Allow playground use while wearing masks with enhanced cleanings after each use.</p> <p>Cohort students when using playground and limit number of students on playground at the same time.</p> <p>Walking/jogging, dancing, and non-contact activities that can maintain social distancing will be encouraged (yoga, stretching, etc.).</p> <p>All athletic activities are subject to PIAA and Governors' guidelines. In addition, guidance for reopening schools from the Children's Hospital of Philadelphia Policy Lab will be consulted for athletic recommendations.</p>	<p>Same as Yellow phase.</p>	<p>Tom Ferguson and Jason Stroup, Athletic Directors; Building Principals</p>	<p>Cleaning materials, and materials for non-contact exercise (mats).</p> <p>Infrared thermometers for athletic departments.</p>	<p>Y</p>
<p>Limiting the sharing of materials among students</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Avoid sharing electronics, books, manipulatives, and other materials that cannot be regularly cleaned.</p>	<p>Same as Yellow phase.</p>	<p>Dr. Jennifer Gaudio, Director of Elementary Education; George Frazier: Director of Information Systems</p>	<p>Purchase of 1:1 devices, additional manipulatives and materials, cleaning supplies, and custodial support.</p>	<p>Y</p>
<p>Staggering the use of communal spaces and hallways</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Widen hallways when possible by removing lockers, changes to transition times, keeping students as static as possible, staggering arrival and dismissal, and collaborative scheduling of classes.</p>	<p>Same as Yellow phase</p>	<p>Jim Lill, Director of Operations Building Principals</p>	<p>Custodial support, rented storage space for lockers and other materials, additional staff required before and after school to monitor students who arrive early and depart late.</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Adjusting transportation schedules and practices to create social distance between students	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Encourage parents/guardians to drive and walk children to school when possible.</p> <p>Drivers and passengers must wear face masks on bus. Exemptions or exceptions to this requirement must be approved by the Student's IEP or 504 team and on file with the Health Services Office for students. Exemptions or exceptions for transportation employees for safety reasons or due to a disability that precludes wearing of a face mask must be approved by the Transportation Supervisor.</p> <p>Students will be seated in a way that maximizes social distance as much as possible.</p> <p>Students will be seated from back to front when possible or other arrangement as deemed appropriate by the Supervisor of Transportation or designee.</p> <p>Front row of bus will be left vacant when possible to allow distance between driver and students. If a barrier between students and driver is approved by the Department of Transportation, it may be installed and front row may be used.</p>	Same as Yellow phase	Uldis Vilcins, Supervisor of Transportation	Additional crossing guards and providing masks for students if they do not have a mask.	N
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>The degree to which social distancing can be implemented is dependent upon the number of students physically present within a school at a given time.</p> <p>Removing unnecessary items from the room, repositioning desks to maintain maximum social</p>	Same as Yellow phase	Dr. Jennifer Gaudioso, Director of Elementary Education	Purchase of individual desks, custodial support to move and rearrange furniture, storage lockers for furniture that cannot be used.	Y

	<p>distance, utilizing additional areas such as auditorium and cafeteria for classroom space, and using outdoors space and tents for class instruction.</p> <p>Furniture will be rearranged to maximize social distancing. Students will stay with their groups as much as possible.</p>				
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Exploring opportunities for childcare options on days when school is not in sessions with Right at School (RAS) and community partners and agencies.</p> <p>Exploring opportunities for support before, during, and after the school day with RAS and community partners and agencies.</p>	<p>Same as Yellow phase.</p>	<p>Megan Shafer, Assistant to the Superintendent for District Administration</p>	<p>Additional space for childcare support. Additional cleaning, material, and custodial support.</p>	<p>N</p>
Other social distancing and safety practices	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Assignment of staff before and after school to monitor students who arrive early and depart late</p>	<p>Same as Yellow phase</p>	<p>Dr. Jennifer Gaudioso, Director of Elementary Education</p>	<p>Assignment of staff.</p>	<p>N</p>

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

In accordance with the Pennsylvania Department of Health (PA-DOH) and the Montgomery County Office of Public Health (MCOPH) guidelines, parents/guardians of students will be asked to screen their children at home for symptoms of COVID-19 prior to coming to school. Children who have a temperature of 100.4 or above, feel ill, or have symptoms of illness/ should not come to school even if the symptoms do not rise to the level of the criteria for COVID-19 testing as detailed by the MCOPH below. Staff will also be asked to screen at home for symptoms of COVID-19 prior to coming to work. If they have a temperature of 100.4 or above or have symptoms of illness, they should stay home even if the symptoms do not rise to the level of the criteria for COVID-19 screening as detailed by the MCOPH. A screening tool for illness and COVID 19 symptoms will be provided to staff and students and revised as needed. The District will explore electronic tools or applications for screening of staff and students. Screening for COVID-19 cannot detect asymptomatic cases. Additionally, symptoms of COVID-19 may be similar to symptoms of other illnesses. Screening tools are not diagnostic and children or staff with symptoms should consult with their health care providers. Some students with chronic health issues may have symptoms that are non-communicable in nature and not due to COVID-19. In these cases, the School Nurse will work with parents/guardians to facilitate attendance at school when symptomatic but non-communicable. This will be done in collaboration with the student's health care provider.

The MCOPH requirements for COVID-19 testing include any of or the following: cough, shortness of breath, difficulty breathing, new loss of taste or smell OR two of the following: fever, chills, fatigue, myalgia, headache, sore throat, congestion, nausea, vomiting or diarrhea. Students who meet the criteria for COVID-19 testing as described above are recommended for COVID-19 testing and are excluded from school for 10 days unless they have a negative COVID-19 test or a differential diagnosis from a health care provider. Parents/guardians who are unable/unwilling to get the COVID-19 testing for their child may provide a note from the health care provider with a differential diagnosis. Staff must also follow the same MCOPH criteria. The District will implement the requirements of the MCOPH which are subject to change. Children or staff with criteria for COVID-19 testing as established by the PA-DOH and the MCOPH may not come to school until testing is done and/or cleared to return to school in accordance with MCOPH guidelines. The MCOPH requirements for testing for COVID-19 and for exclusion/return to school will be communicated to parents/guardians and staff.

Students or staff who have traveled to a country or state with a high incidence of COVID-19 as listed by the PA-DOH may be excluded from school for 14 days. Students or staff who have had close contact (within 6 feet for more than 15 minutes) with a person with a positive COVID-19 test (including household members) or who have had a positive test themselves will be excluded from school until the requirements of the MCOPH are met. Parents/guardians or staff with questions about

exclusion, screening protocols, or COVID-19 testing requirements will be directed to contact the School Nurse or the MCOPH. Students who are excluded from school will have opportunity to access their education and educational materials. School Nursing Staff will be available to consult with parents/guardians and staff in matters of illness, absence, COVID-19 testing and other health issues.

In addition to the COVID-19 screening by parents/guardians, the School Nurse will identify and take the temperatures at school of students deemed high risk or medically fragile. The School Nurse will also take the temperatures of staff working closely with students who cannot socially distance and/or wear a face mask and are deemed high risk or medically fragile at school.

The School Nurse will take temperatures and provide nursing assessments of students or staff who are not feeling well at school. When deemed necessary by the School Nurse and/or in compliance with MCOPH guidelines, students or staff will be sent home and/or referred for further health assessment or COVID-19 testing. Students with symptoms suggestive of COVID-19 will be isolated in a separate area designated for this purpose until picked up by a parent/guardian. Staff who have symptoms of COVID-19 will promptly leave the school/building.

Two nurses will be assigned to each school to the extent possible. A separate area will be established for the isolation of students with COVID-19 symptoms until they are picked up by a parent/guardian. Each nursing office will have enhanced cleaning by custodial staff and by nurses. When the School Nurse receives a report of positive or probable COVID-19 test of a student or staff member, they will contact the MCOPH. School Nurses, together with the Lead Supervisor of School Health and Student Safety and the OPH, will monitor illness trends including COVID-19. Changes to procedures will be implemented as necessary and communicated to parents/guardians and staff.

The District's Health Services Office will work closely with the Director of Communications to communicate health and safety matters regularly and at times where it is important to share information quickly. The District follows the guidance of the PA-DOH and the MCOPH in matters of reportable communicable disease. If a case (confirmed or suspected) of COVID-19 is reported to us by a parent/guardian, the Health Services Department will promptly call the MCOPH who can confirm whether the case is positive and provide guidance as to notification of parents/guardians and staff as well as exclusion and/or quarantine information. Decisions regarding closures of a specific school or schools are made at the guidance of or in collaboration with the MCOPH and with the Superintendent of Schools. Any decision regarding closure(s) will be communicated to parents/guardians and staff through our School Messenger system (phone/email), via Website notification and other forums as needed. Changes in safety protocols and updates about matters regarding health and safety will be communicated regularly to parents/guardians.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Parents/guardians will be asked to take the temperatures of their children and complete the LMSD Illness and COVID-19 screening tool daily at home. Staff will also be asked to take their temperatures daily and complete the LMSD Illness and COVID-19 screening tool.</p> <p>This screening tool will be revised as needed based on recommendations from the PA Department of Health, the Montgomery County Office of Public Health and the CHOP Policy Lab. The District will also investigate electronic screening tools for parents/guardians and/or staff.</p> <p>Students who have close contact with or have had a positive COVID-19 test must meet the requirements as detailed by the OPH to return to school.</p> <p>Students or staff who have travelled to a state or country with a high incidence of COVID-19 may be asked to quarantine for 14 days.</p> <p>When the School Nurse receives a report of a positive test or probable positive test from a parent/guardian or staff member, the School Nurse will contact the MCOPH. Notifications to other staff or students and their families of a probable or positive case are at the direction of or in collaboration with the MCOPH and are not done independently by the school. Care is taken to protect the confidentiality of the infected individual.</p>	<p>Same as Yellow phase</p>	<p>Terry Quinlan: Lead Supervisor School Health and Student Safety</p>	<p>Purchase of 60 infrared thermometers for use in schools and buildings.</p> <p>Pocket size screening tools for staff developed, printed and laminated, Information communicated via messenger and website.</p> <p>Screening tools provided to families.</p> <p>Identified isolation room.</p> <p>Sufficient nursing staff to implement OPH requirements.</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>The Montgomery County Office of Public Health (MCOPH) has provided Exclusion from School Requirements. These requirements will be implemented.</p> <p>The School Nurse will isolate any students with symptoms suggestive of COVID-19 or who have a history of exposure in a separate area of the school designated for this purpose.</p> <p>The MCOPH is responsible to notify the LMSD upon learning that a person with a confirmed or probable case of COVID-19 was present at the school or a school event while infectious. The MCOPH will assist the school with risk assessment, isolation and quarantine recommendations, and other infection control recommendations. Schools should take every measure to maintain the confidentiality of the infected individual. The MCOPH is responsible to contact a student or staff member with COVID-19, inform close contacts of their possible exposure, and give instructions to those involved including siblings and other household members, regarding self-quarantine and exclusions. School Nursing staff may assist the MCOPH in identification and contacts if requested to do so by the MCOPH. The individual being tested will not be identified in communications from the MCOPH to the school community at large but may need to be selectively identified for contact tracing by the MCOPH.</p> <p>If the person is present on school property when the MCOPH notifies the school of the positive case information, the person should immediately, but discreetly, be taken to the COVID-19 related isolation space for pick up (if student) or asked to leave the building (if staff).</p> <p>The School Nurse will contact MCOPH for further guidance if a parent/guardian/caregiver notifies the school of potential exposure by a student, staff member, or school visitor.</p> <p>The requirements for testing for COVID-19 and for exclusion/return to school will be communicated to parents/guardians. The same requirements will be implemented with staff.</p>	<p>Same as Yellow phase</p>	<p>Terry Quinlan: Lead Supervisor School Health and Student Safety</p>	<p>Support from the Montgomery County Office of Public Health (OPH).</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>The School Nurse will follow the COVID-19 School Exclusion requirements provided by the Montgomery County Office of Public Health (MCOPH) for staff and students. The School Nurse will contact the MCOPH with any questions about exclusion and return of students or staff.</p> <p>Staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p> <p>The MCOPH recommends that individuals with symptoms of COVID-19 be tested for COVID-19. Information about COVID testing and testing sites in Montgomery County can be found at https://www.montcopa.org/3493/Testing.</p> <p>In compliance with exclusion information from the MCOPH, individuals who have had symptoms that may indicate COVID-19 (see screening tool) may return to work/school if the test result is negative OR there is a note from a health care provider with a differential diagnosis, return to school 10 days and after 24 hours afebrile</p> <p>Positive COVID-19 test:</p> <p>Students or staff who have had a positive COVID-19 test and were symptomatic may return to school/work 10 days after symptoms appeared as long as they have improvement in symptoms and are have gone 24 hours without fever. The District may require that the parent/guardian provide a copy of the isolation order that includes date of return from the MCOPH.</p> <p>Positive COVID-19 test and asymptomatic (no symptoms) Students or staff who have had a positive COVID-19 test but were asymptomatic may return 10 days after the PCR COVID-19 test was collected. The District may require that parent/guardian provide a copy of the isolation order including date of return from the Office of Public Health.</p> <p>Close Contact to Positive Case: (within 6 feet for 15 minutes or more with or without a mask to an infected person or lives in the</p>	<p>Same as Yellow phase</p>	<p>Terry Quinlan: Lead Supervisor School Health and Student Safety</p>	<p>Support from the Montgomery County Office of Public Health (OPH).</p>	<p>Y</p>

same household as an infected person)

Individual who has close contact has symptoms: Individual who is a close contact and has symptoms should be tested for COVID-19. If the test result is negative, the individual may return to school /work 14 days after the exposure to the person with COVID-19 and symptoms have resolved. If the test result is positive, follow return to school/work guidance for positive PCR with symptoms. Individuals with negative test results must still quarantine for the full 14-day period.

Close contact with no symptoms: Excluded from school/work for 14 days after last day of exposure to the infected person with COVID-19. Household contacts are in quarantine until 14 days after household positive (infected person) is released from isolation. If symptoms develop during the 14-day quarantine period, follow return to school guidance for Close Contact with Symptoms.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Decisions regarding closures of a specific school or schools are made at the direction of or in collaboration with the Montgomery County Office of Public Health and the Superintendent of Schools. Any decision regarding closure(s) will be communicated to parents/guardians and staff through our School Messenger system (phone/email), via Website notification and other forums as needed. Changes in safety protocols and updates about matters regarding health and safety will be communicated regularly to parents/guardians and to staff</p>	<p>Same as Yellow phase</p>	<p>Amy Buckman: Director of School and Community Relations</p>	<p>No additional materials, resources, and or supports needed at this time.</p>	<p>N</p>

Other Considerations for Students and Staff:

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

The Pennsylvania Department of Health (PA-DOH), the Pennsylvania Department of Education (PDE) and the Montgomery County Office of Public Health (MCOPH) recommend face coverings for students and staff in schools. In addition, research shows that face masks may offer superior protection against transmission of COVID-19 than other face coverings. Therefore, all students, staff, and parents/guardians will be required to wear a face mask while on school property (including, but not limited to, during drop off and pick up) and on school buses. A face mask means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears. Face masks with valves are not acceptable face masks as they may pose a health risk to others. The District will provide each student and staff member with at least one cloth face mask. Students may have an exemption from wearing a face mask due to medical conditions or disabilities as documented in accordance with the Americans with Disabilities Act (ADA) or individuals with Disabilities Education Act (IDEA) that precludes the wearing of a facemask. Eligibility and accommodations for a disability will be made in partnership with the student's health care provider, the school nurse and the IEP or 504 team. Asthma and most other medical conditions are not a contraindication to the use of a face mask.

Face masks may be removed when a student or staff member is on a structured mask break of less than 10 minutes and seated at least 6 feet apart from others indoors or outdoors.

Many students will need education, reminders and assistance with wearing facemasks. Some staff who work with students who may not be able to socially distance or wear a face mask may require a face shield or other PPE instead of or in addition to a mask. Face shields or other PPE when deemed necessary will be provided to these staff members. These staff members may include specific special education staff, nursing staff, psychologists, related service providers, counselors, Kindergarten teachers, etc. Staff who work with students who need to read lips or facial expressions may wear a shield instead of a mask when approved by their supervisor.

Staff are encouraged to contact Human Resources if they believe themselves to be high risk for COVID-19 infection or complications. Procedures to monitor staff attendance will be implemented to best anticipate and predict substitute staff needs.

When known, nursing staff will identify students at high risk for severe illness from COVID-19 to discuss management of their health needs with parents/guardians and staff. The District anticipates that some parents/guardians of students deemed high risk will choose available District virtual learning options or will have periods of non-attendance due to health needs.

Every student is entitled to a free and appropriate public education (FAPE) including services, accommodations, or both based on their individual education plan (IEP) or 504. The 504 or IEP team should determine a student's ability to socially distance, wear face coverings and comply with other PDE and PA-DOH requirements and make recommendations as necessary.

There will be a multi-tiered response to address the social /emotional needs of students. Universal social/emotional supports will be provided to all students and some of the supports include the following: social /emotional learning lessons provided in the classroom, opportunities for closure with last school year, welcoming messages/communication and resources provided to students and families prior to the start of school, procedures to identify students and families in need, and teachers assigned to all students to provide regular check-ins. Those students with a higher level of need will be provided support from members of the building-based Student Services team. Additionally, referrals to community-based providers will be made when supports exceed what can appropriately be provided in the school setting.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Staff with high risk for severe illness (as identified by the CDC) will be encouraged to contact Human Resources to discuss options.</p> <p>Nurses will work to identify students deemed high risk or medically fragile or students with communication difficulties and screen these children as appropriate. We anticipate some parents of students at high risk will choose one of the District's virtual programs, or will have periods of non- attendance.</p>	Same as Yellow phase	Terry Quinlan: Lead Supervisor School Health and Student Safety	<p>Infrared thermometers for use in schools and buildings.</p> <p>Screening tools for staff and parents/guardians will be printed and distributed. Electronic screening tools may be utilized. Information communicated via messenger and website.</p>	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings (masks or face shields) by all staff	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Face masks must be worn by all staff and visitors (including parents and guardians), while on school property, including during student drop-off and pickup.</p> <p>A face mask means a covering of the nose and mouth that is secured to the head with ties, straps or loops over the ears. A face mask can be made with a variety of synthetic or natural fabrics, including cotton, silk or linen. Face masks may be factory made, sewn by hand, or improvised by household items including but not limited to; scarves, bandanas, tee shirts, sweat shirts or towels. Valved face masks are not acceptable face coverings and may not be worn by students or staff as they may pose a health risk to others.</p> <p>Staff must wear a face mask unless they have a medical or mental health condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face mask in school. Asthma and most other medical conditions are not a contraindication to wearing a face mask.</p>	Same as Yellow phase	Terry Quinlan: Lead Supervisor School Health and Student Safety	Cloth face masks, face shields, N95 or KN95 masks.	Y

	<p>Face masks may be removed to eat or drink during structured meal times and breaks. During meal times, masks should be removed for as brief a time as possible and immediately put back on following the meal. Structured mask breaks if needed should not exceed 10 minutes. During structured mask breaks and meal times, a minimum distance of 6 feet between individuals must be maintained.</p> <p>Staff are not required to wear a face mask in situations where wearing a face mask creates an unsafe condition to operate equipment or execute a task. Staff members should consult with their supervisor in these cases. Exemptions including alternative face coverings must be approved for staff by the individuals' supervisor and on file with the HR department.</p> <p>N95 or KN95 mask should be worn by nursing staff when caring for a specific student who is suspected to be COVID positive. N95 masks will be considered for other staff members on a case by case basis in collaboration with the Lead Supervisor of Health Services and Student Safety.</p>				
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Face masks must be worn by all students while on school buses and school property, including during student drop-off and pickup.</p> <p>Students may have an exemption from wearing a face mask due to medical conditions or disabilities as documented in accordance with the Americans with Disabilities Act (ADA) or Individuals with Disabilities Education Act (IDEA) that precludes the wearing of a facemask.</p> <p>A face mask means a covering of the nose and mouth that is secured to the head with ties, straps or loops over the ears. A face mask can be made with a variety of synthetic or natural fabrics, including cotton, silk or linen. Face masks may be factory made, sewn</p>	<p>Same as Yellow phase</p>	<p>Terry Quinlan: Lead Supervisor School Health and Student Safety</p>	<p>Cloth face masks, face shields, N95 or KN5 masks.</p>	<p>Y</p>

	<p>by hand, or improvised by household items including but not limited to; scarves, bandanas, tee shirts, sweat shirts or towels. Valved face masks are not acceptable face coverings and may not be worn by students or staff as they may pose a health risk to others.</p> <p>Face masks may be removed to eat or drink during structured meal times and breaks. During meal times, masks should be removed for as brief a time as possible and immediately put back on following the meal. Structured mask breaks if needed should not exceed 10 minutes. During structured mask breaks and meal times, a minimum distance of 6 feet between individuals must be maintained.</p>				
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p><i>The following actions steps apply for all opening options where students and staff are physically present in buildings to the degree possible:</i></p> <p>Every student with a disability is entitled to a free appropriate public education including services, or accommodations, or both based on their individualized education program (IEP) or 504 Plan. It may not be feasible, depending on the needs of the individual child or adolescent, to adhere to distancing guidelines.</p> <p>Teams should determine a student's ability to meet distancing guidelines on a case by case basis, which may require creative solutions. If a student with a disability is unable to follow the distancing or other health and safety guidelines, schools should at all times follow applicable federal and state law, and take the following steps: Collaborate with student's parent/guardian, medical provider, certified school nurse and school administrators to develop an appropriate educational plan of care for students (i.e., 504 Plan or IEP); the team will determine how to meet student needs safely.</p> <p>The team will consider remote learning options when appropriate.</p> <p>Staff who work closely with students who are unable</p>	<p>Same as Yellow phase</p>	<p>Terry Quinlan: Lead Supervisor School Health and Student Safety</p>	<p>Cloth face masks and face shields.</p>	<p>Y</p>

to socially distance or wear a mask will require a face shield or other PPE instead of or in addition to a mask.

The District will provide face shields or other necessary PPE to these staff members (ex. specific special education staff, nursing staff, psychologists, related service providers, etc.).

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Student and staff hygiene-prevention of communicable disease	Students and building staff	Terry Quinlan: Lead Supervisor School Health and Student Safety & Adil Nure: Lead Supervisor of Clinical Services and Gifted Education	Recorded videos and/or live meetings	Signage regarding proper hygiene practices, videos and other tools for modeling, ample supply of soap and hand sanitizer (additional information noted in tables above)	August 2020	On-going
Cleaning and sanitizing practices	Custodial staff and building staff	Terry Quinlan: Lead Supervisor School Health and Student Safety; Adil Nure: Lead Supervisor of Clinical Services and Gifted Education; & Dennis Witt: Supervisor Safety, Security and Custodian	Recorded videos and live staff meetings	Cleaning materials and outline of cleaning practices (additional information noted in tables above)	August 2020	On-going
Social distancing and other safety protocols for students and staff	Students and building staff	Terry Quinlan: Lead Supervisor School Health and Student Safety & Adil Nure: Lead Supervisor of Clinical Services and Gifted Education	Recorded videos and live staff meetings	Signage regarding social distancing, expectations regarding use of outdoor space for academic instruction, videos and other tools for modeling (additional information noted in tables above)	August 2020	On-going

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Monitoring student and staff health	Parents/guardians, students, and building staff	Terry Quinlan: Lead Supervisor School Health and Student Safety & Adil Nure: Lead Supervisor of Clinical Services and Gifted Education	Recorded videos and live meetings	Videos and other tools for modeling (additional information noted in tables above)	August 2020	On-going
Trauma informed care and other trauma-based supports	Students and district staff	Terry Quinlan: Lead Supervisor School Health and Student Safety & Adil Nure: Lead Supervisor of Clinical Services and Gifted Education	Recorded videos and live staff meetings	No additional materials, resources, and or supports needed	August 2020	On-going

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Student hygiene- prevention of communicable disease	Parents/guardians	Amy Buckman: Director of School and Community Relations	Email and communication on district website	August 2020	On-going
Cleaning and sanitizing practices	Parents/guardians	Amy Buckman: Director of School and Community Relations	Email and communication on district website	August 2020	On-going
Monitoring student and staff health	Parents/guardians	Amy Buckman: Director of School and Community Relations	Email and communication on district website	August 2020	On-going
Social distancing and other safety protocols for students	Parents/guardians	Amy Buckman: Director of School and Community Relations	Email and communication on district website	August 2020	On-going
Health and safety considerations for students and families	Parents/guardians	Terry Quinlan: Lead Supervisor School Health and Student Safety & Adil Nure: Lead Supervisor of Clinical Services and Gifted Education	Recorded videos and live meetings	August 2020	On-going

Health and Safety Plan Summary: Lower Merion School District

Anticipated Launch Date: 9/8/20

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>The Lower Merion School District (LMSD) had robust cleaning and sanitization procedures in place prior to the COVID-19 pandemic. These procedures are implemented throughout the district and will continue to be implemented with the addition of enhanced COVID-19 cleaning protocols. The Supervisor of Safety, Security and Custodians; the Lead Supervisor of School Health and Student Safety; and the Supervisor of Transportation collaborate regularly to ensure that cleaning protocols address the variety of potential threats posed by communicable illness, including COVID-19. The efficacy and safety of products are jointly reviewed and are EPA approved. The District routinely uses 3M#5 for cleaning, however other products are utilized as needed including vital oxide via electrostatic sprayers and Byoglobe. When there is a report of a communicable illness, a plan of action is put into place and the appropriate cleaning is implemented.</p> <p>When the pandemic started, LMSD aggressively pursued scarce cleaning supplies including 3M#5, hand sanitizer, soap, vital oxide, dispensers as well as equipment needed to ensure that widespread cleaning could be completed in a short period of time. The District has been successful in procuring a sufficient amount of supplies needed for the school year assuming appropriate use. Similarly, the Facilities Department has well-defined procedures for maintenance of filters in our HVAC systems with a focus on both preventative and routine maintenance. In response to the pandemic, LMSD will increase the levels of ventilation and filtration in its existing HVAC equipment subject to capacity limits on the existing systems, including the installation of MERV 13 filters. It will be challenging to maximize the optimal levels of ventilation with full return of students and will be more feasible with a decreased number of students. The District is exploring the purchase of bipolar ionization technology to enhance air-quality in the schools. The District purchased self-contained high efficiency particulate air (HEPA) filtration systems to create a negative pressure environment for the nursing offices in all ten schools and other areas at high-risk of COVID-19 exposures. Testing of air-quality is conducted routinely and also upon need. Remediation of any air-quality issue is completed as quickly as possible. LMSD does not rely on the opening of windows to ensure air quality and exchange. Instead, the District accomplishes this through the HVAC system. LMSD does not recommend the routine opening of windows for air exchange as it allows for intake of unfiltered air exposing staff and students with asthma and allergies to allergens and other particulates that would not otherwise be present and interferes with temperature and humidity control.</p>

To supplement the regular custodial staff, the Board has approved an additional 16.5 Disinfectant Technicians specifically for the purpose of cleaning high touch surfaces frequently throughout the day in every school. After-school and overnight custodial staff will provide daily thorough cleanings of school buildings. In confirmed or probable cases as identified by the Lead Supervisor of School Health and Student Safety under the direction of the Pennsylvania Department of Health (PA-DOH), the custodial staff will provide additional targeted sanitization. The area will be closed, ventilated and cleaned when safe to do so. Custodial staff will be provided with PPE for use when cleaning areas with confirmed cases as needed. Custodial staff are provided with ongoing staff development through the District and this is completed in conjunction with our Health Services Department. The Health Services Department will participate in the training of custodians around COVID-19 throughout the school year. Trainings will be measured by completion of Safe Schools Modules and verbalization of understanding to the Supervisor of Safety, Security and Custodians and/or the Lead Supervisor of School Health and Student Safety.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes * Limiting the sharing of materials among students * Staggering use of communal spaces and hallways * Adjusting transportation schedules and practices to create social distance between students * Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students * Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars * Other social distancing and safety practices 	<p>The Lower Merion School District will implement social distancing in ALL phases of opening. The degree to which social distancing can be implemented is dependent upon the number of students physically present within a school at a given time rather than the specific phase. When 50% or less of students are physically present at school, a minimum of 6 feet can be provided in the school setting. When there is full attendance, 6 feet of distance cannot be maintained in many areas of the school setting. The District will review guidance on school reopening provided by the PA Department of Health, the PA Department of Education, the Montgomery County Office of Public Health and The Children’s Hospital of Philadelphia Policy Lab. Modifications may be made when new or revised guidance is provided in the future.</p> <p>Classroom spaces will be organized to facilitate the maximum amount of space between students and between students and staff. In all cases this means removal of unnecessary furniture. Collaborative type furniture such as kidney shaped tables will be replaced by individual desks when possible. Outdoor space will be utilized weather permitting. The District must also take into consideration the needs of students with asthma and allergies and the challenges that outdoor learning may pose for these students. The District may use outdoor tents at designated schools where physical space allows to maximize outdoor space. The Montgomery County Office of Public Health Guidelines recommends assigned seating for students in classes and during meals. While this may be possible when 50% or less of students are physically present, this will not be possible when there is full attendance. At the elementary level, classes will be arranged to keep groups of students as static as possible. This arrangement of classes may also be possible to a moderate extent at the middle school level but presents many challenges at the high school level. The extent to which transitions can be limited at the high school level must be balanced with the reality that it will reduce instructional opportunities.</p> <p>Building Administrators are working with their level-colleagues to develop plans to stagger arrivals and dismissals. Parents/guardians will be encouraged to drive their children to school or allow them to walk when walking may be done safely. The District plans will utilize additional van and car transport for students already using these services so that social distance can be maximized.</p> <p>Procedures will be developed to limit groups of students and staff from congregating at the start and end of the school day, during class changes, and during drills (lock-down, fire drills etc.) through each building level Health and Safety Team. The Building Administrators are working with members of the Facilities Department to explore large group spaces such as auditoriums and gyms to determine what modifications will be needed to accommodate students for meals and/or classes.</p> <p>Students and staff will participate in education about disease prevention including the prevention of COVID-19. Elementary age students will participate in guided handwashing before meals and snacks and at other times as deemed necessary by teachers and nurses. Hand-washing, rather than hand-sanitizers, will be prioritized</p>

at the elementary level; however, there will be additional hand-sanitizing stations placed in strategic, supervised places around the elementary schools to supplement the ones already in place. At the secondary level, students will be frequently reminded to wash their hands and additional hand-sanitizer stations will supplement the ones already in place. Due to supply chain issues, the District was unable to obtain portable hand-washing stations that could be delivered before the end of the fall semester; however, stations have been ordered and will be placed when available.

In all phases of opening, the District will allow access to schools only to students and staff assigned to the specific schools and to District administrators as deemed necessary. Visitors including parents/guardians and third-party vendors will not be permitted access to schools at this time. The District will not permit outside groups (community groups) to use District facilities while this Health and Safety Plan is in effect. Meetings will take place virtually to reduce the spread of communicable disease and allow for efficient contact tracing when needed. Exceptions will be made for visitors as required by law, for repair personnel, emergency personnel or others as deemed necessary by the Superintendent or designee. Communication of these measures to the school community will take place prior to the start of the school year to facilitate understanding and cooperation.

Training will be provided to staff through web-based programs including Safe Schools and by internal virtual and in-person professional development. Students will receive training on social distancing, hygiene, and other health and safety topics throughout the school year. This information will also be provided to community members. District administrators will review and approve training materials and programs.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>* Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>In accordance with the Pennsylvania Department of Health (PA-DOH) and the Montgomery County Office of Public Health (MCOPH) guidelines, parents/guardians of students will be asked to screen their children at home for symptoms of COVID-19 prior to coming to school. Children who have a temperature of 100.4 or above, feel ill, or have symptoms of illness should not come to school even if the symptoms do not rise to the level of the criteria for COVID-19 testing as detailed by the MCOPH below. Staff will also be asked to screen at home for symptoms of COVID-19 prior to coming to work. If they have a temperature of 100.4 or above or have symptoms of illness, they should stay home even if the symptoms do not rise to the level of the criteria for COVID-19 screening as detailed by the MCOPH. A screening tool for illness and COVID 19 symptoms will be provided to staff and students and revised as needed. The District will explore electronic tools or applications for screening of staff and students. Screening for COVID-19 cannot detect asymptomatic cases. Additionally, symptoms of COVID-19 may be similar to symptoms of other illnesses. Screening tools are not diagnostic and children or staff with symptoms should consult with their health care providers. Some students with chronic health issues may have symptoms that are non-communicable in nature and not due to COVID-19. In these cases, the School Nurse will work with parents/guardians to facilitate attendance at school when symptomatic but non-communicable. This will be done in collaboration with the student’s health care provider.</p> <p>The MCOPH requirements for COVID-19 testing include any of or the following: cough, shortness of breath, difficulty breathing, new loss of taste or smell OR two of the following: fever, chills, fatigue, myalgia, headache, sore throat, congestion, nausea, vomiting or diarrhea. Students who meet the criteria for COVID-19 testing as described above are recommended for COVID-19 testing and are excluded from school for 10 days unless they have a negative COVID-19 test or a differential diagnosis from a health care provider. Parents/guardians who are unable /unwilling to get the COVID-19 testing for their child may provide a note from the health care provider with a differential diagnosis. Staff must also follow the same OPH criteria. The District will implement the requirements of the MCOPH which are subject to change. Children or staff with criteria for COVID-19 testing as established by the PA-DOH and the MCOPH may not come to school until testing is done and/or cleared to return to school in accordance with MCOPH guidelines. The MCOPH requirements for testing for COVID-19 and for exclusion/return to school will be communicated to parents/guardians and staff.</p> <p>Students or staff who have traveled to a country or state with a high incidence of COVID-19 as listed by the PA-DOH may be excluded from school for 14 days. Students or staff who have had close contact (within 6 feet for more than 15 minutes) with a person with a positive COVID-19 test (including household members) or who have had a positive test themselves will be excluded from school until the requirements of the MCOPH are met. Parents/guardians or staff with questions about exclusion, screening protocols, or COVID-19 testing requirements</p>

will be directed to contact the School Nurse or the MCOPH. Students who are excluded from school will have opportunity to access their education and educational materials. School Nursing Staff will be available to consult with parents/guardians and staff in matters of illness, absence, COVID-19 testing and other health issues.

In addition to the COVID-19 screening by parents/guardians, the School Nurse will identify and take the temperatures at school of students deemed high risk or medically fragile. The School Nurse will also take the temperatures of staff working closely with students who cannot socially distance and/or wear a face mask and are deemed high risk or medically fragile at school.

The School Nurse will take temperatures and provide nursing assessments of students or staff who are not feeling well at school. When deemed necessary by the School Nurse and/or in compliance with MCOPH guidelines, students or staff will be sent home and/or referred for further health assessment or COVID-19 testing. Students with symptoms suggestive of COVID-19 will be isolated in a separate area designated for this purpose until picked up by a parent/guardian. Staff who have symptoms of COVID-19 will promptly leave the school/building.

Two nurses will be assigned to each school to the extent possible. A separate area will be established for the isolation of students with COVID-19 symptoms until they are picked up by a parent/guardian. Each nursing office will have enhanced cleaning by custodial staff and by nurses. When the School Nurse receives a report of positive or probable COVID-19 test of a student or staff member, they will contact the MCOPH. School Nurses, together with the Lead Supervisor of School Health and Student Safety and the MCOPH, will monitor illness trends including COVID-19. Changes to procedures will be implemented as necessary and communicated to parents/guardians and staff.

The District's Health Services Office will work closely with the Director of Communications to communicate health and safety matters regularly and at times where it is important to share information quickly. The District follows the guidance of the PA-DOH and the MCOPH in matters of reportable communicable disease. If a case (confirmed or suspected) of COVID-19 is reported to us by a parent/guardian, the Health Services Department will promptly call the MCOPH who can confirm whether the case is positive and provide guidance as to notification of parents/guardians and staff as well as exclusion and/or quarantine information. Decisions regarding closures of a specific school or schools are made at the guidance of or in collaboration with the MCOPH and with the Superintendent of Schools. Any decision regarding closure(s) will be communicated to parents/guardians and staff through our School Messenger system (phone/email), via Website notification and other forums as needed. Changes in safety protocols and updates about matters regarding health and safety will be communicated regularly to parents/guardians.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>* Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>* Strategic deployment of staff</p>	<p>The Pennsylvania Department of Health (PA-DOH), the Pennsylvania Department of Education (PDE) and the Montgomery County Office of Public Health (MCOPH) recommend face coverings for students and staff in schools. In addition, research shows that face masks may offer superior protection against transmission of COVID-19 than other face coverings. Therefore, all students, staff, and parents/guardians will be required to wear a face mask while on school property, on drop off and pick up, and on school buses. A face mask means a covering of the nose and mouth that is secured to the head with ties, straps or loops over the ears. Face masks with valves are not acceptable face masks as they may pose a health risk to others. The District will provide each student and staff member with at least one cloth face mask. Students may have an exemption from wearing a face mask due to medical conditions or disabilities as documented in accordance with the Americans with Disabilities Act (ADA) or Individuals with Disabilities Education Act (IDEA) that precludes the wearing of a facemask. Eligibility and accommodations for a disability will be made in partnership with the student's health care provider, the school nurse, and the IEP or 504 team. Asthma and most other medical conditions are not a contraindication to the use of a face mask.</p> <p>Face masks may be removed when a student or staff member is on a structured mask break of less than 10 minutes and seated at least 6 feet apart from others indoors or outdoors.</p> <p>Many students will need education, reminders and assistance with wearing facemasks. Some staff who work with students who may not be able to socially distance or wear a face mask may require a face shield or other PPE instead of or in addition to a mask. Face shields or other PPE when deemed necessary will be provided to these staff members. These staff members may include specific special education staff, nursing staff, psychologists, related service providers, counselors, Kindergarten teachers, etc. Staff who work with students who need to read lips or facial expressions may wear a shield instead of a mask upon approval by their supervisor.</p> <p>Staff are encouraged to contact Human Resources if they believe themselves to be high risk for COVID-19 infection or complications. Procedures to monitor staff attendance will be implemented to best anticipate and predict substitute staff needs.</p> <p>When known, nursing staff will identify students at high risk for severe illness from COVID-19 to discuss management of their health needs with parents/guardians and staff. The District anticipates that some parents/guardians of students deemed high risk will choose the available District virtual learning options or will have periods of non-attendance due to health needs.</p> <p>Every student is entitled to a free and appropriate public education (FAPE) including services, accommodations, or both based on their individual education</p>

plan (IEP) or 504. The 504 or IEP team should determine a student's ability to socially distance, wear face coverings and comply with other PDE and PA-DOH requirements and make recommendations as necessary.

There will be a multi-tiered response to address the social/emotional needs of students. Universal social/emotional supports will be provided to all students and some of the supports include the following: social/emotional learning lessons provided in the classroom, opportunities for closure with last school year, welcoming messages/communication and resources provided to students and families prior to the start of school, procedures to identify students and families in need, and teachers assigned to all students to provide regular check-ins. Those students with a higher level of need will be provided support from members of the building-based Student Services team. Additionally, referrals to community-based providers will be made when supports exceed what can appropriately be provided in the school setting.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Lower Merion School District** reviewed and approved the initial Phased School Reopening Health and Safety Plan on **August 5, 2020**. This revised Health and Safety Plan was approved on **September 21, 2020**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **August 5, 2020**

Revised and affirmed on: **September 21, 2020**

By:

(Signature of Board President)*

Dr. Melissa Gilbert

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.