

**ISC Executive Meeting Notes**  
**September 6, 2022 – 9:15 -10:45am**  
**(In-person & Zoom)**

**In Attendance:** Cheryl Masterman, Allison Crawford, Stephanie Tomei, Lisa Proznitz, Kami Pulsifer, Ali Liu-Brown, Shirley Clifford, Jenia Keating, Michele Vessel, Marina Gerstemeier, Dani Shaw, Wendy Lias, Elaine Yang, Randi Berry.

**Budget Presentation (Shirley Clifford)**

**In document:**

- Three columns, predictions, predictions, last year, spent last year. Last column - revenue \$3000

Shirley went over how she determines the budget, explained expenses and discussed things we did not spend too much money on (ex. Luncheon, Art Show, Candidate Forum, refreshments at mini grants, speakers - only \$200). S. Altman sent a check to Shirley for \$250 which should be going to S.A.

- Zoom subscription has to be maintained (\$15.89/mo for current, can be upgraded to \$89)
- Jamie Bassman will determine how much. 1-2 times per year for 100+ people events.
- Need upgraded subscription to be ADA compliant (C.M.)

**Other expenses:**

- Memorial luncheon for staff of LMHS for Sean Hughes
- Maintenance fees for Bryn Mawr Trust merger
- Misc. fees - \$1631
- Black Rock will be part of the HSA. Dues will be assessed after everything settles/

Jenia Keating (J.K.) asked about the budget for speakers, Zoom would be less expensive. \$1000? \$3000-4000 for higher level speaker

Partner with CSE for this?

**Luncheon (Dani Shaw)**

- Things will be done differently this year
  - Maybe no cooking.
- Hymies worked out well; only 90 attendees. Need to pick a date early.
- Luncheon has to continue to be at MLRT (Main Line Reform Temple) because of location - close to LMSD bldg and price
- ISC Reps traditionally help with lunch - recruit help in HSAs?
- Dani Shaw to be the contact person at Harriton for mini grants?

**MiniGrants**

- Last year, we received a donation from a parent in honor of a teacher at GES. That amount should be an addition to the mini grants funding for this year.

- Thinking about point person to advertise -- newsletter editors at each school (C.M.)
- ISC reps could help spread the word about MiniGrants
  - Go back to tables with flyers at open houses
  - FB Posts
  - Newsletters
- Seven mini grants have not been collected. World Languages program was reorganized so those projects were no longer relevant, and a special ed teacher was moved to another school in a different capacity (affected 3 mini grant projects). They should be reabsorbed if not collected.
- 1300+ funds disbursed. Six were reimbursed.
  - Need to send out emails about reimbursement.
- Nurses are now participating
- An evaluation form would be useful.

#### **Announcement: 1st Meeting of HSA Presidents - September 20 on Zoom**

- Amy Buckman will be in attendance
  - Ask about what should go in the newsletter. Editors need clarification of who does what/what goes through A. O'Hora. Hot Topic through A. McGloin or Anna?
- ISC Reps come to Hot Topics. Votes are needed, so come early.
- October 11 meeting will clarify roles for reps

#### **Parent Education Series**

- **Oct 3 - Gretchen Hagenbuch (Caron Foundation) - Risky Behavior (Drugs and Alcohol).** Last year 20 people attended but the recorded presentation was downloaded 100 times.
  - More evening events are needed. Being able to download and evening events is good for the program. (J.K.)
  - PAYS survey - Nov 1 - given to 10-12 graders.
    - Should not be given out on Senior Skip Day
    - Data needs to be shared and made available
      - Need to ask Dr. Mumin
      - Needs follow up
      - Education piece? Push that it's anonymous?
- **Nov 7 - Culture of Consent**
  - Sexually healthy teens
  - Gender
  - Pornography
- **Dec 12 - Self Injurious Behavior - cutting, etc.**

#### **Questions:**

- Is there a push notification about these topics?
- September HT is not happening.. How do we get rid of the push notification for that?

#### **Other comments:**

- Jena Rufo, speaker (CSE + SEL) said things that were inaccurate about laws. She was also expensive. Should not be brought back. Adil is not opposed to SEL topics.
- Consult Laura Hicks, Knox, Jamie Bassman.
- Find a speaker about bullying?
- Parent Ed Series and Hot Topics clever SEL topics (JJ Cole)
- Would love to see in January - school start issues
- Educating parents needs to earlier and not in a Hot Topic
- Bringing in a speaker - Wendy Troxel

**Miscellaneous:**

- CSE needs parent reps - PW and MES - for IEP and GIEP
  - Elaine Y. can be the rep at PW for CSE
- Co-Presidents have a meeting on September 16. The next board meeting: 9:15 am on October 14.
- Disclaimers to put at the beginning of presentation need to be discussed for the Parent Education series.

**Meeting adjourned at 11:05am.**