Introduction to BoardDocs

Welcome to BoardDocs – you can access this site through our website www.lmsd.org under Board/Meetings. Once you click on BoardDocs you will be automatically brought to the “Featured Page”
If a meeting is cancelled or postponed, you will see it immediately when you log in.
From this Main Page, you can access the areas needed to maneuver this site. Before moving forward, please note that the current meeting (along with its agenda) can be accessed by clicking it from this page in the “Meetings” box below. You can also access the list of the Board and Committee Dates for the current year and the Committee Assignments in the “Event” Box below:

**Board of School Directors**

**Meeting Agendas & Minutes**

Parents and residents are encouraged to attend the Board’s Business Meetings and the Education Committee & Supplementary Regular Board Meetings. There is an agenda for public comment at the beginning and end of each meeting. All meetings begin at 6:00 PM and are held in the Lower Merion School District Administration Building - Board Room, unless otherwise noted. Parking and building access are located at Lot C through doors 6 & 7 of the Administration Building. Doors open at 7:30 PM for the public.

Dr. Khalid M. Humm, Superintendent of Schools

**MEETING MINUTES**

Board Approved Meeting Minutes can be found under the Events tab in the Library section of BoardDocs.

They also appear in the Routine Section of the Regular Business Board Meeting Agenda (submitted for Board approval). If you are looking for the meeting minutes of the March 17th Regular Business Board Meeting, they will be found in the following months Regular Business Board Agenda under the Routine section. So you would look at the April 28th Regular Business Board Agenda.

For more information, please contact Board Secretary, Denise LaPera.

**Board Members**

You can also click on a Board Director’s name which enables you to email a Board Director.
SEARCH FEATURE: Please note there is a search feature on this page which is an excellent tool in BoardDocs and can be extremely helpful. Once you click on the icon, you can search many different topics to find something that was shared in the past.

After clicking the icon, you will find the below screen (Figure 1), simply type what you are interested in – for this example, “Equity” was used, (Figure 2) you can scroll the various content using the scroll bar on the right. To leave the search feature, click on the exit button to the left of the screen (see Figure 2)
MEETING AGENDAS: Click on the “MEETINGS” tab next to the Featured tab, to access all of the meetings/agendas. You can navigate this page by clicking on the year down the left-hand side and then click on the meeting you are interested in reviewing. Once you are on this page, you can then click on “View the Agenda” and it will access that meeting’s agenda.
Once in the Agenda, scroll down on the left-hand side to any item – if there is an attachment you will see the paper symbol next to the Agenda item. If you choose this item, the box will open and access the attachment.

The last two tabs at the top are “POLICIES” (this tab will redirect you to our Policy Page on our Website) and the ‘LIBRARY” tab which you need to click on the down arrow for the drop-down list. Please choose “Events” to access the following: Committee Assignments, Board Meeting Dates (both of which are on the featured page) and the Board Approved Meeting Minutes.